**Student Government Association**

**Mrs. Smith and Mrs. Dixon, Room 821**

**Gulf Breeze High School**

**“Expect Excellence”**

**Objectives and Requirements:** The objectives of student government are to develop and improve leadership skills. Each student is a representative of his/her class, GBHS, and the community.

**Grading for this class:**

Grades will be done on a category system as follows:

SGA meetings: **25%**

Mandatory Events/Dates: **25%**

Quarterly Reviews/Participation: **25%**

Write-ups/Tests: **25%**

**Mandatory Events/Dates:** Students will be given a list of mandatory events and dates. These events MUST be attended by each student unless the absence is pre-approved by the SGA advisor. If the student is not able to attend and the absence is pre-approved, they may make up **half** of the hours missed by coming in before school to help teachers or completing pre-approved volunteer service hours. If the absence is not pre-approved, the hours may NOT be made up. This grade will be calculated by dividing hours achieved by total possible hours.

**Participation:** Each SGA member will receive a quarterly review and evaluation from the advisor and the Student Body Officers.Students with an overall rating of “excellent” will receive a 100 in this category, students with an overall rating of “good” will receive a 90, students with an overall rating of “satisfactory” will receive an 80, students with an overall rating of “unsatisfactory” will receive a 70.

**Class Meetings:** Each of the four classes (9, 10, 11, and 12th grades) are required to meet at least once per week. These meetings are in addition to officers’ meeting in class. Class officers are expected to schedule these meetings, and inform class senators and other members of their class of the time and location of the meetings. The typed minutes of every meeting are due on the SGA meeting day of each week. Every class is required to keep a binder. It is also required that you wear your SGA shirt on SGA meeting days.

**Committee Meetings:** In addition to meeting in class, Permanent and Special committees will meet. Permanent committees are required to meet at least once per week. Special committees, such as Homecoming committees will also need to meet once per week. Permanent committees are required to complete a minimum of 3 projects per month. These projects will be completed according FASC project guidelines. Each committee has a binder in which to store projects and materials. You must notify the student council advisor of the time and location of your meetings at least two days in advance.

**District Meetings:** There are three district meetings per year. GBHS is the FASC District One president school this year, therefore all SGA students are required to attend all three meetings. District meetings will be held on October 19th, November 18th, and January 10th. Our State Conference will be held in Tallahassee, Florida from March 5th- March 7th this year, and attendance is required for all SGA members wanting to run for Student Body Officer Positions for the 2020-2021 school year.

**Reimbursement Policy:** If a member of SGA (or a parent/guardian) purchases items for their class and wishes to be reimbursed, they must:

* Fill out purchase order and obtain pre-approval for purchase from Mrs. Smith
* Submit a receipt with only the items for reimbursement on it (no additional items)
* Understand that sales tax cannot be refunded (subtotal amount only)

**Behavior/Discipline:** As members of Student Government, you are held to a higher standard. If you are written up in any class, you will automatically be placed on probation for the nine weeks. If you are placed on probation for two consecutive nine weeks, or receive a second referral while on probation, you will be expelled from SGA. Referrals for serious breaches of the Student Code of Conduct including (but not limited to) skipping class, cheating, or use of illegal substances will result in immediate expulsion from SGA at the discretion of the adviser.

**Social Media Policy:** Members should also be aware that photos or videos of inappropriate or illegal activities on social media sites such as Facebook, Instagram, Snapchat, etc. could result in expulsion from SGA.

**SGA Class Rules:**

1. No SGA student should leave the SGA room for any reason without signing out AND taking their pass. If a student does not have their pass, they may not leave the room.
2. No SGA student should leave the room for any reason other than official SGA business without asking Mrs. Smith (vending machines, going to car, visiting friends, etc. not permitted).
3. Students may not go to another teacher’s room or the library without permission from Mrs. Smith.
4. Students may not leave for lunch early or stay at lunch late under any circumstances.

On the first violation of any of these rules, students will receive a discipline referral.

**Contact Information:** My email is [SmithSH@santarosa.k12.fl.us](mailto:SmithSH@santarosa.k12.fl.us), and my phone number is 850-206-4651.

**Student Government Contract**

I have read and understand the requirements for SGA. I understand the grading system in place for SGA and that my success will depend on my efforts. I also understand the social media, reimbursement, and discipline policies.

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

As the parent or guardian of above student, I have read and understand the requirements and expectations for my student in SGA. I also understand the social media, reimbursement, and discipline policies.

**Please check all that apply:**

My child has home access to the internet: \_\_\_\_\_

My child has home access to a computer and printer: \_\_\_\_\_

My child has permission to view PG or PG-13 rated movies or movie clips related to the content of this course: \_\_\_\_\_

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**